Charleston County Economic Development
4922 O'Hear Avenue, Suite 201
Charleston, SC 29405

Please send completed applications to gborzendowski@charlestoncounty.org

Job Development Incentive Application

☐ New Business ☐ In-County Location Change
☐ Existing Business Expansion

1. Formal company name
2. Doing business as (if applicable)
3. Business FEIN
4. Legal entity type ☐ Corp. ☐ S Corp. ☐ C Corp. ☐ Indiv. ☐ Partnership ☐ LLC ☐ LLP ☐ Other
5. State of organization/incorporation
6. Authorized to conduct business in S.C.? ☐ Yes ☐ No

7. Physical location (incl. full address & square footage)
8. Prior physical address
9. Mailing address

For informational purposes (optional)
Company ownership status:
☐ Male ☐ Female ☐ African-American ☐ Hispanic ☐ Native American ☐ Caucasian ☐ Pacific Islander ☐ Asian ☐ Aleut ☐ Department of Defense Contract ☐ Veteran-owned (disabled?) ☐ Yes ☐ No

10. Phone number for authorized company representative
11. Email address for authorized company representative
12. Charleston business license no.
13. In-County first hire date
14. Business activity and NAICS code
15. Does the Company provide any kind of:
    a. Medical treatment? ☐ Yes ☐ No
    b. Use of coin-operated amusement machines? ☐ Yes ☐ No
    c. On- or off-premises alcohol consumption/sales? ☐ Yes ☐ No
    d. Tobacco consumption/sales? ☐ Yes ☐ No
16. Peak number of full-time employees during the previous twelve months
17. Average number of full-time employees during the previous twelve months
18. Number of anticipated new full-time employees by the certification date
19. Amount of anticipated capital investment by the certification date
20. Anticipated minimum hourly wage for the lowest-paid new employee
21. Anticipated average hourly wage for all new full-time employees

Company Representations:

The undersigned, authorized representative of the Company that is applying for the Job Development Incentive ("JDI") hereby certifies that: (a) he or she is sufficiently familiar with the requirements of the JDI program and the instructions for completing this Application to be able to complete this Application; (b) he or she is sufficiently familiar with the Company's operations to be able to make the representations about the Company contained in this Application and any attachments to this Application; (c) the information contained in this Application and any attachments to this Application are true and correct in all respects and conform in all respects to the Company's books and records regarding the In-County physical location and the Company's In-County employment, as provided to the South Carolina Department of Revenue; (d) the Company's books and records are available for inspection by any authorized agent(s) of Charleston County Economic Development ("CCED"), or Charleston County, South Carolina ("County"), or both; (e) he or she understands that the Company's failure to comply in all respects with the requirements of JDI may result in denial of the JDI; (f) he or she understands that the JDI is a discretionary program administered by CCED on a first-come, first-served basis throughout each year based on available financial resources from CCED and the County; (g) he or she understands that the decision regarding whether to award a JDI and how much to award remain discretionary with CCED, not the County; and (h) he or she understands that CCED is entitled to discontinue the JDI program at any time even if and after an applicant has been approved for a JDI.

Printed Title and Name

Application Date: _____ Signature:

THE JOB DEVELOPMENT INCENTIVE APPLICATION, SUBSEQUENT CERTIFICATION AND RELATED SUPPORTING MATERIALS ARE PUBLIC DOCUMENTS UNDER THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT ("FOIA"), EXCEPT AS TO INFORMATION THAT MAY BE EXEMPT FROM DISCLOSURE UNDER THE FOIA IN THE CITY'S SOLE DISCRETION. IF THE COMPANY CANNOT AGREE TO THIS STANDARD, PLEASE DO NOT SUBMIT AN APPLICATION.

For Use by Charleston County Economic Development

Application No. 2026 _____
Application reviewed by _____
_____
_____
Per job incentive amount _____
$ Anticipated job creation X _____
Estimated total incentive value $ _____
List any attachments to Application _____

Action by (Executive Director) ☐ Approved ☐ Denied ☐ Carried Over Date _____ first meeting

Certification Date _____ (first anniversary of first hire date)
Amount of anticipated capital investment $ _____
Estimated square feet of In-County space (and increase, if expansion) _____ / _____